

**Jack and Jill of America Foundation
BOARD OF TRUSTEES MINUTES**

Date: March 14, 2018

Submitted by: Hope Knight, Secretary

COMMITTEE MEMBERS PRESENT:

x	Charles Noble, President	x	Latrechia Jordan, MAL Southeastern Region
x	Dr. Icy Fergus Rowe, Vice President	x	Holly Alford, MAL Mid-Atlantic Region
x	Christine Govan, Treasurer		April Hall-Key, MAL Central Region
x	Hope Knight, Secretary	x	Sativa Leach-Bowen, MAL South-Central Region
x	Joli Cooper-Nelson, National President	x	Consuella Guillory-Adams, Regional Director
	Danielle Brown, National Vice President	x	Paula Ingram-Coleman, MAL Mid-Western Region
	Pamela D. Taylor, National Treasurer	x	Carla Kirkland, Trustee
x	Vara Allen-Jones, National Program Director	x	Dana Brooks, MAL Far West Region
x	Akira Bell Johnson, MAL Eastern Region	x	Pier Blake, Executive Director
	David Brand, Trustee		Zuri Williams, Teen President

CALL TO ORDER AND WELCOME – President Charles Noble called the meeting to order at 8:10 PM (EDT) via conference call.

INSPIRATIONAL MESSAGE – MAL Sativa Leach-Bowen

ROLL CALL – Secretary Hope Knight

CHANGES TO THE AGENDA – Secretary Hope Knight

APPROVAL OF THE MINUTES – Secretary Hope Knight deferred approval of minutes due to inadequate time for the Board to review.

JACK AND JILL AMERICA UPDATE – National President Joli-Cooper Nelson

- Silence the Shame Tour in Los Angles (March 24th) and Houston (April 14th)
- Children’s Crusade May 2018
- National Convention July 2018 in Kansas City, MO
 - Special guest D.L. Hughley
- March of Babies campaign kicked off

NOMINATIONS COMMITTEE – President Charles Noble opened the floor for nominations to fill two vacancies on the Nominating Committee. Nominations were accepted for Akira Bell Johnson, Sativa Leach-Bowen, and Dr. Icy Fergus-Rowe. Latricia Jordan and Consuella Guillory-Adams agreed to review the ballot.

EXECUTIVE DIRECTOR REPORT – ED Report (January and February):

- Development Leadership – Brochure draft completed; however, production on hold until target audience and other elements are addressed.
- National Convention
 - “Giveaways” have been researched and cost estimates are being finalized

- Foundation History Timeline, 50th Anniversary logo, and website changes are completed
- National Partnerships – Met with Foundation Center, Head and Heart Philanthropy, Association of Black Philanthropists, and the Hispanic Scholarship Fund
- Annual Meeting – June 1-3, 2018 in Boston, MA
 - Information on stipend and accommodations to be forwarded to Trustees.
- Programming – Grant applications are closed and currently under review by the Reading Teams. MALs will review finalists by end of April and awardees will be announced in May.
- Priorities – March and April
 - Foundation policies and procedures reviewed and updated
 - Development/Fundraising
 - Board Legal Advisor (ad hoc)
 - Employee Materials

GOVERNANCE COMMITTEE – National President Joli-Cooper Nelson

- Draft of the Annual Board Self-Assessment Survey is due April 1st and survey is scheduled to be circulated in May
- Support Board education, i.e. join National Association of Corporate Directors
- Development of a Board matrix tool lead by ED Pier Blake
- Creating a Board Member portal
- Draft feedback of key Board performance indicators
- Review Statement of Commitment; Conflict of Interest and Whistleblower Policy

FINANCE/INVESTMENT REPORT – Treasurer Christine Govan

- Reviewed Financial statements and Investment portfolio
- Provided Audit update
- Action items: 2018-2019 Budget and financial handbook

MAL REPORT – MAL Liaison Akira Bell Johnson

- Grant application schedule
- Rebuild America
- National Convention – Town Hall planning

UNFINISHED BUSINESS

NEW BUSINESS

- Annual Meeting: June 1-3, 2018 in Boston, MA

Meeting Adjourned 9:18 PM Eastern Time

Next meeting is schedule for: May 16th at 8PM (EDT)